

January 14, 2021

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

Mrs. Elly presided over the Budget Hearing to review the Fiscal Year 2022 Budget at 10:00 a.m.

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Gus Saikaly was administered his Oath as the new Ashtabula Educational Service Center Representative. **GUS SAIKALY**
OATH

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Christine Seuffert was administered her Oath as the new Ashtabula City Schools Representative. **CHRISTINE**
SEUFFERT OATH

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The Board appointed Dr. Waid President Pro-Temp.

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The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Pro-Temp Waid on Thursday, January 14, 2021, at 10:00 a.m. in room 104 of the "Dr. Jerome R. Brockway Administrative Complex".

Present: Debra Barrickman, Sally Fisher, Michael Kennedy, Barbara Klingensmith, Gus Saikaly, Christine Seuffert, Harlan Waid, Supt. Wludyga, Treasurer Elly

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The meeting was opened with the Pledge of Allegiance.

PLEDGE OF
ALLEGIANCE

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Mr. Kennedy nominated Dr. Waid for President and Ms. Fisher seconded the nomination. It was moved by Mr. Kennedy and seconded by Ms. Fisher that nominations for President be closed and the Chair cast a unanimous ballot. Dr. Waid called for a vote on the office of President, with Dr. Waid being the only nomination.

DR. WAID
ELECTED
PRESIDENT

Resolution

WHEREAS statutes require The Board members to elect one of The Board members to be the President of The Board for the calendar year;

WHEREAS under provisions of Robert's Rules of Order Revised 66, nominations for the office of the President were made by The Board members with the following being nominated: Harlan Waid.

WHEREAS under the provisions of Robert's Rules of Order Revised 46, The Board voted on the first nominee for the position of President of The Board of Education for the calendar year with the results as follows:

ROLL CALL: Barrickman, yes; Fisher, yes; Kennedy, yes;
Klingensmith, yes; Saikaly, yes; Seuffert, yes;
Waid, yes. Motion carried.

NOW THEREFORE BE IT RESOLVED under the provision of Ohio Revised code 3313.14, The Board member herein named received the majority of AYE votes cast by The Board and is hereby declared President of The Board of Education for the calendar year.

The Oath of Office for President was read and signed by Dr. Waid.

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Dr. Barrickman nominated Mr. Kennedy for Vice-President and Mrs. Klingensmith seconded the nomination. It was moved by Dr. Barrickman and seconded by Mrs. Klingensmith that nominations for Vice-President be closed and the Chair cast a unanimous ballot. Dr. Waid called for a vote on the office of Vice-President, with Mr. Kennedy being the only nomination.

MR. KENNEDY
ELECTED
VICE-PRESIDENT

Resolution

WHEREAS statutes require The Board members to elect one of The Board members to be the Vice-President of The Board for the calendar year;

WHEREAS under provisions of Robert's Rules of Order Revised 66, nominations for the office of the Vice-President were made by The Board members with the following being nominated: Michael Kennedy

WHEREAS under the provisions of Robert's Rules of Order Revised 46, The Board voted on the first nominee for the position of Vice-President of The Board of Education for the calendar year with the results as follows:

ROLL CALL: Fisher, yes; Kennedy, yes; Klingsmith, yes;
Saikaly, yes; Seuffert, yes; Waid, yes;
Barrickman, yes.
Motion carried.

NOW THEREFORE BE IT RESOLVED under the provision of Ohio Revised code 3313.14, The Board member herein named received the majority of AYE votes cast by The Board and is hereby declared Vice-President of The Board of Education for the calendar year.

The Oath of Office for Vice-President was read and signed by Mr. Kennedy.

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It was moved by Ms. Seuffert and seconded by Mr. Kennedy that the minutes of the regular December meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

MINUTES

ROLL CALL: Kennedy, yes, Klingensmith, yes; Saikaly, abstain; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Ms. Fisher that the financial reports for December including the following investments be approved:

FINANCIAL REPORTS

Premier Savings Deposits
None

Premier Savings Withdrawals
None

| | |
|---|----------------|
| <u>Huntington MMAX Deposits</u> | |
| 12/31/20 December MMAX Interest Added to Investments | \$176.09 |
| Average Interest Rate for December from Huntington Premier Savings: | .009% |
| December Interest Earned from Premier Savings: | \$19.06 |
| Average Interest Rate for December from Huntington MMAX: | .08% |
| December Interest Earned from Huntington MMAX: | \$176.09 |
| Total All Funds Invested as of 12/31/20: | \$6,481,830.84 |
| Interest Earned FTD as of 12/31/20: | \$16,829.86 |

ROLL CALL: Klingensmith, yes, Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Mr. Kennedy that bills for December be approved. Vouchers were presented to Board members for their review.

BILLS

ROLL CALL: Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes.
Motion carried.

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It was moved by Mr. Kennedy and seconded by Mr. Saikaly that The Board approve the Budget for fiscal year 2022 as presented.

2022
BUDGET

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes.
Motion carried.

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It was moved by Mr. Kennedy and seconded by Ms. Seuffert that The Board approve joining the Ohio School Boards Association at an annual membership fee of 3,153.00. These are legal expenditures in accordance with ORC 3313.171 and 3313.87. It is recommended the Board authorize the Treasurer to pay these fees.

OSBA
MEMBERSHIP

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes.
Motion carried.

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It was moved by Dr. Barrickman and seconded by Ms. Seuffert that The Board Approve the OSBA Legal Assistance Fund membership at an annual fee of \$250.00 for calendar year 2021. This is a legal expenditure in accordance with ORC 3313.171. It is recommended the Board authorize the Treasurer to pay this annual fee.

OSBA
LEGAL FUND

ROLL CALL: Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes. Motion carried.

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It was moved by Mr. Saikaly and seconded by Mr. Kennedy that The Board approve a resolution to allow the Treasurer to ask the Ashtabula County Auditor for the maximum available amount of tax advances as soon as funds are available for Real Estate and Tangible Personal Property Taxes for 2021. This does not include advances in June against the second half Real Estate Settlement.

ADVANCES

Treasurer Elly went over expenditures with The Board. Dr. Waid asked that Mr. Biber update the maintenance schedule and report back to The Board in February. Treasurer Elly went over the audit.

ROLL CALL: Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes. Motion carried.

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Treasurer Elly went over FY21 Permanent Improvement expenditures and the FY20 Audit with The Board.

OTHER

Dr. Waid asked that Mr. Biber update the Permanent Improvement maintenance schedule and report back to The Board in February.

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It was moved by Mr. Kennedy and seconded by Ms. Seuffert that The Board approve the adjustment of salary for the following certificated staff personnel for the 2020-2021 school year as per the negotiated agreement due to completion of coursework and/or licensure:

**SALARY
ADJUSTMENTS**

Cody Lewis From Class I, Step 7 to Class II, Step 7

ROLL CALL: Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

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It was moved by Dr. Barrickman and seconded by Ms. Fisher that The Board accept the following donations. Letters of appreciation will be forwarded.

DONATIONS

1. Ann Marrison has donated \$1,000.00 to the Lester C. Marrison Scholarship Fund.

2. The Robert S. Morrison Foundation donated \$15,000.00 to the Youth Opportunities (yO!) program for the purchase of a van.
3. Steven & Laura Foltz donated \$100.00 to the Youth Opportunities (yO!) program.
4. Jeffrey Cunningham donated \$100.00 to the Youth Opportunities (yO!) program.
5. Robert & Kathy McMillan donated \$25.00 to the Youth Opportunities (yO!) program for Christmas items.

ROLL CALL: Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes. Motion carried.

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It was moved by Mr. Saikaly and seconded by Ms. Seuffert that The Board enter into an agreement to provide work experience for Youth Opportunities students. Funds will be provided pending approval of contract with Area 19/NOCCOG for the Youth Opportunities Program:

yO! WORKSITE AGREEMENTS

Ashtabula County Job & Family Services
Goodwill Industries, Inc.
Greenlawn Memory Gardens
Moore's Heritage Farm Market

ROLL CALL: Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes. Motion carried.

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It was moved by Mr. Kennedy and seconded by Ms. Seuffert that the Board approve the removal of several items of instructional nature, several pieces of equipment that are beyond repair or obsolete and no longer useable for instructional or for operational needs. It is the Superintendent's recommendation that since the aggregate valued amount of these items is below \$2,000 that The Board authorizes the removal of said items from the District's inventory and authorizes the Superintendent to dispose of or cannibalize said items.

INVENTORY

ROLL CALL: Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes. Motion carried.

It was moved by Dr. Barrickman and seconded by Mr. Kennedy that The **ESTABLISH MEETINGS** Board approve the following items:

The Board voted to set the 2021 regular board meeting dates for each month at 10:00 a.m. in Room 104 of the “Dr. Jerome R. Brockway Administrative Complex”.

Resolution

WHEREAS The Board of Education is required to establish its dates, times, and locations of its regular Board meetings at the January Organizational Meeting; and **WHEREAS** changes or additional meetings may be made if determined necessary, in addition to special meetings as provided for in ORC 3313.16 and governed by ORC 121.22.

NOW THEREFORE BE IT RESOLVED that under the provisions of Ohio Revised Code 3313.15, The Board of Education shall hold its regular meetings as follows:

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| Location: | Room 104 of the “Dr. Jerome R. Brockway Administrative Complex”. | |
| Time: | 10:00 p.m. | |
| Dates: | February 15 | August 16 |
| | March 15 | September 20 |
| | April 19 | October 18 |
| | May 17 | November 15 |
| | June 28 | December 20 |
| | July 19 | January 24, 2022 |

(ORC 3313.15, Regular meetings of Board, in full: At the time of the organizational meeting each Board of Education shall fix the time for holding regular meetings. Regular meetings shall be held at least once every two months.)

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes. Motion carried.

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It was moved by Ms. Seuffert and seconded by Ms. Fisher that the Board approve the following:

MISC JANUARY ITEMS

1. Service Fund
2. Robert’s Rules of Order

3. Payment Procedures
4. Investment of Surplus Funds
5. Employment of Personnel and Extension of Contracts Between Board Meetings
6. Acceptance of Resignations
7. Designation of Purchasing Agent, Procurement Representative and Administrator of Government Surplus

ROLL CALL: Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes. Motion carried.

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It was moved by Mr. Kennedy and seconded by Mr. Saikaly that Dr. Barrickman be appointed as the Legislative Liaison for 2021.

BARRICKMAN
LEGISLATIVE
LIAISON

ROLL CALL: Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes. Motion carried.

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Mr. Kennedy nominated Ms. Seuffert for Student Achievement Liaison and Ms. Fisher seconded the nomination. It was moved by Mr. Kennedy and seconded by Ms. Fisher Ms. Seuffert be appointed as the Student Achievement Liaison for 2021.

SEUFFERT
STUDENT
ACHEIVEMENT
LIAISON

ROLL CALL: Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

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It was moved by Ms. Fisher and seconded by Mr. Kennedy that The Board Appoint Treasurer Lindsey Elly as designee for public records Training.

RECORDS
RETENTION

ROLL CALL: Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes. Motion carried.

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It was moved by Ms. Fisher and seconded by Dr. Barrickman that The Board Authorize the Superintendent to Enter into a Memorandum of Understanding for the Training Center Inspections and use of the Captain John McCroden Memorial Fire Training Center in Geneva.

**MEMORANDUM
OF
UNDERSTANDING**

The agreement with the fire training facility in Geneva gives us unlimited use of the facility. It's a controlled environment for training and our students can go in and learn. It has been a very good agreement and they have been great in working with us over the years.

ROLL CALL: Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes. Motion carried.

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1. Superintendent Goals

Mr. Wludyga gave a presentation to The Board and provided a handout.

**SUPT'S
REPORT**

2. SkillsUSA Regional

Will be a virtual event held on February 10th, the winners will advance to state conference.

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It was moved by Ms. Seuffert and seconded by Ms. Fisher that the meeting be adjourned at 11:11 a.m. with the next Regular Meeting to be held on Monday, February 15, 2021, beginning at 10:00 a.m. in room 104 of the "Dr. Jerome R. Brockway Administrative Complex".

ADJOURNMENT

ROLL CALL: Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes. Motion carried.

President

Treasurer